

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 2 October 2014

Committee:
Health and Wellbeing Board

Date: Friday, 10 October 2014
Time: 9.30 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,
Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Health and Wellbeing Board

Karen Calder (Chairman)	Dr Helen Herritty
Ann Hartley	Dr Bill Gowans
Lee Chapman	Paul Tulley
Professor Rod Thomson	Jane Randall-Smith
Stephen Chandler	Graham Urwin
Karen Bradshaw	Jackie Jeffrey
Dr Caron Morton (Vice Chairman)	

Your Committee Officer is:

Karen Nixon Committee Officer
Tel: 01743 252724
Email: karen.nixon@shropshire.gov.uk

AGENDA

1 Apologies

2 Minutes (Pages 1 - 10)

To approve as a correct record the minutes of the extraordinary meeting held on 29 August 2014 and the minutes of the meeting held on 11 September 2014.

3 Public Question Time

To receive any questions, statements or petitions from the public, notice of which has been given in accordance with Procedure Rule 14.

4 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5 Preventive Mental Health (For Decision)

At the request of the Chairman this item has been WITHDRAWN and will not be considered.

6 Crisis Care Concordat (For Decision)

A report will follow.

Contact Dr Caron Morton, Accountable Officer Shropshire CCG Tel 01743 277580.

7 Health and Wellbeing Delivery Group Report to Board (For Decision)

A report will follow.

Contact Prof Rod Thomson, Director of Public Health, Tel 01743 253934.

8 Future Fit Update (Quality & Performance)

A verbal update will be made.

Contact Dr Caron Morton, Accountable Officer, Shropshire CCG Tel 01743 277580.

9 Annual Safeguarding Report (Quality & Performance)

A report will follow.

Contact Stephen Chandler, Director of Adult Services Tel 01743 253704.

10 Better Care Fund Update (Quality & Performance)

A report will follow.

Contact Stephen Chandler Director of Adult Services Tel 01743 253704.

11 Care Bill (For Information)

A presentation will be made.

Contact Stephen Chandler, Director of Adult Services Tel 01743 253704.

12 Health Scrutiny Update (For Information) (Pages 11 - 12)

A report is attached.

Contact Gerald Dakin, Chair of the Health and Adult Social Care Scrutiny Committee.

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Committee and Date

Health and Wellbeing Board

10th October 2014

MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 29 AUGUST 2014 9.30 - 11.45 AM

Responsible Officer: Julie Fildes
Email: karen.nixon@shropshire.gov.uk Tel: 01743 252893

Present

Councillor Karen Calder (Chairman)
Councillors Ann Hartley, Lee Chapman, Professor Rod Thomson, Dr Helen Herritty,
Jane Randall-Smith, Graham Urwin, Dr Julie Davies (substitute for Paul Tulley) and
Rachel Wintle (substitute for Jackie Jeffrey)

Also Present

Councillors Charlotte Barnes, Pauline Dee, Gerald Dakin and Madge Shineton

38 Apologies for Absence and Substitutes

38.1 Apologies for absence were received from Stephen Chandler, Karen Bradshaw, Dr Caron Morton, Dr Bill Gowans, Paul Tulley.

38.2 Apologies for late arrival were received from Graham Urwin.

38.3 Substitutions were notified as follows:

Dr Julie Davies for Paul Tulley
Rachel Wintle for Jackie Jeffrey (VCSA)

39 Minutes

RESOLVED:

That the minutes for meetings of the Board held on the 18th July 2014 and 13th August 2014 be approved as a correct record and signed by the Chairman.

40 Public Question Time

There were no public questions.

41 **Disclosable Pecuniary Interests**

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

42 **Better Care Fund Update**

42.1 Kerrie Allward, the Better Care Fund Manager, updated the Board on the progress of the Better Care Fund application and the steps taken on the four plan improvement areas to ensure that the application was robust.

42.2 The Board noted that action had been taken to ensure that the four key strategic themes were clearly present in all plan documents as required by the demonstration of the golden thread. Each theme had been allocated a clinical lead or sponsor and a lead officer. In addition, each theme now had an identified objective and a description of integrated topics – ie budget.

42.3 The Better Care Fund Manager gave a detailed overview of the work undertaken since her previous report to the Board, which included progress with:

- Seven Day Working;
- Financial Modelling; and
- Stake Holder Engagement.

42.4 Members of the Board noted that they were required to sign-off the completed application at a special meeting of the Board on the 11th September 2014. Prior to this the first draft, which would be an outline of the submission, would be submitted to the Delivery Group for discussion and comment on the 1st September. The Better Care Fund Manager continued that the more detailed 2nd Draft would be distributed for comment and amendment on 9th September.

42.5 The final version of the completed application would be presented to the Board at a Special Meeting on the 11th September 2014 to afford Board Members the opportunity to make final adjustments and amendments. If the Board was minded the Chairman could be delegated authority for the final signoff and formal submission of the application on the 15th September 2014.

42.6 The Chairman thanked the Better Care Fund Manager and her team for their hard work to ensure that the Application was ready for the submission deadline and acknowledged the resulting additional work. She continued that the outline of the progress given to the Board by the Better Care Manager had given her great confidence in the robustness of the submission.

43 **Future Fit Update**

43.1 In the absence of Paul Tulley, Dr Julie Davies gave a verbal report to the Board on Future Fit.

- 43.2 It was noted that phase 1 of the programme had been completed and the second phase of the work, to estimate the likely activity and capacity impact of the new Clinical Model, was nearing completion. A third phase would be undertaken once a short list had been identified in order to assess the impact of each option.
- 43.3 Dr Davies reported that workshops to engage with the public regarding Future Fit and the reasons for change had been held in August. Further workshops were planned for September to build on the ideas generated in August, these would inform the Shortlisting at the end of September. She continued that between October 2014 and March 2015 there would be ongoing consultation with records being monitored to ensure that all parts of the population had the opportunity to participate and contribute their views and ideas on the future of the Health Service.
- 43.4 Councillor Pauline Dee was invited to the table and she raised concerns over the lack of publicity for the Public Workshops and the adverse publicity that this had caused. Councillor Tremellen also raised concerns that no public meetings were being held in East Shropshire. Mr D Sandbach, a Member of the public, was then invited to speak and he asked it to be noted that the information made available to the public had flaws in the Future Fit Clinical Model. He enquired why there were no second meetings planned for Shrewsbury and Telford.
- 43.5 In response Dr Davies agreed to report these comments to the Shropshire Clinical Commissioning Group with the recommendation that Shrewsbury and Telford should feature as locations for the public meetings to be held in September. She indicated that she was unable to comment on the Future Fit Clinical Model.
- 43.6 Members were reminded that Future Fit had offered to visit both Town/Parish Councils and Local Joint Committee meetings to give a presentation and answer questions.

44 Local Area Team Update

- 44.1 Graham Urwin of NHS England gave a verbal update to the Board.
- 44.2 It was noted that NHS England anticipated that as a result of changes in responsibility for service provision with the introduction of co-commissioning, the Clinical Commissioning Group (CCG) was expected to take significant steps in the coming year towards acquiring responsibility for the commissioning of service contracts and the overseeing of future contracts. He anticipated that NHS England would not therefore need to attend the Health and Wellbeing Board meetings so often, although he confirmed that they would remain as Board Members. The Director of Public Health suggested that it might be appropriate to develop a reporting framework for the services delivered by NHS England on behalf of the CCG.
- 44.3 The Director of Public Health added that NHS England had established a working group to examine primary care commissioning in Staffordshire and Shropshire and this was providing a useful perspective on how the NHS worked as a commissioning service. Work was also being undertaken on planning for the needs of an increasing population.

44.4 In response to a Board Member's query on the provision of resources to undertake the services that the CCG would be co-commissioning, Mr Urwin confirmed that where these services were already being resources he saw no reason why the NHS would not transfer the resources to provide these services if it was appropriate to do so.

45 H&WB Delivery Group Report to the Board

45.1 The Director of Public Health introduced this report, copy attached to the signed minutes, and updated the Board on the Delivery Group's work on:

- the development of the Dementia Strategy;
- developing emotional resilience amongst Shropshire's children, young people and their families; and
- the children and young people's Whole System Event (WSE).

45.2 He commented that the work to develop emotional resilience in children had demonstrated important links to safeguarding issues. It had been found that children with low self-esteem were more vulnerable to grooming and abuse. This had been previously brought to the attention of the Safeguarding Board and a paper had been presented to the Young People's Scrutiny Committee, with a further report going to the Scrutiny Committee in the near future on the work of CAMHS (Children and Adolescent Mental Health Service).

45.3 The Director of Public Health continued that work to develop children's emotional resilience was ongoing in schools. In addition to this work with CAMHS was continuing to embed improvements to the speed of access to mental health services for children.

45.4 A Board Member advised that the new Children's Commissioner had been appointed and would be in post on 13th October 2014.

46 Organ Donation - For Decision

46.1 The Director of Public Health introduced this report on the survey work, copy attached to the signed minutes, conducted to find if Shropshire residents supported the current 'opt-in' policy for organ donation or favoured a move to an 'opt-out' system.

46.2 Graduate trainees, Charlotte Cadwallader and Miriam Parker who had undertaken the survey gave a presentation on the results to the Board.

46.3 The Director of Public Health thanked the graduate trainees for their work on this project.

46.4 Councillor Barnes was invited to comment and she expressed delight that the conversation on this issue had been started in Shropshire. Whilst acknowledging

that decisions would be taken nationally she hoped that the work undertaken in the County would start a national debate.

- 46.5 Members of the Board discussed the findings of the survey and whether they could be considered to form a representative sample of the population.

RESOLVED:

That the findings of the Shropshire Organ Donation Survey be sent to the County's Members of Parliament and to the Secretary of State for Health, Jeremy Hunt, with a letter from the Health and Wellbeing Board asking for further action to be taken. The results of the survey to also be sent through the Health and Wellbeing Board Regional Network.

47 Housing and the Impact on Health and Wellbeing

- 47.1 This report on the impact of cold homes on health, copy attached to the signed minutes, was introduced by the Service Manager for Housing, Health and Wellbeing. It was noted that the role of housing had a part in the wider general discussion on health and equalities.

- 47.2 Members of the Board discussed table 1 on page 4 of the report which were the results of a survey undertaken into Shropshire's housing stock in 2011 and how this compared to the national average.

- 47.3 The Service Manager for Housing, Health and Wellbeing outlined the Council's Heatsavers Scheme and explained how it had been able to provide assistance to people referred to it because of fuel poverty or poor housing conditions. Funding for the scheme had come from successful bids to the Government's Warm Homes Healthy People Fund but this funding was no longer available for 2013/14, although referrals continued to be made to the scheme.

- 47.4 The Director of Public Health confirmed that the scheme had played a part in the work done on preventing excess winter deaths. In his discussion with the Department of Health he had been told that funding for the scheme had been stopped as the Government considered that this funding should form part of the provision provided by the Public Health grant. It was confirmed that the Department of Health had contributed £125,000 to a heating fund the previous year to reduce winter deaths.

- 47.5 Members agreed that the provision of help for people living in cold homes cut across many of the Better Care strategic themes. Dr Davies commented that it was too late to reallocate funding for this financial year but the situation should be monitored over the winter months and an application for funding made as part of the bidding process for 2015/16. She cautioned that there was no new money in the scheme and approving funding for Heatsavers would result in funding being withdrawn from another project. Further work could also be undertaken with partner organisations to see if there were any alternative means for delivering this service.

48 Health & Wellbeing Board Peer Challenge

Consideration of this item was deferred to a future meeting.

Signed (Chairman)

Date:



Committee and Date

Health and Wellbeing Board

10 October 2014

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING
HELD ON 11 SEPTEMBER 2014
9.30 - 11.30 AM**

Responsible Officer: Karen Nixon
Email: karen.nixon@shropshire.gov.uk Tel: 01743 252724

Present

Councillor Karen Calder (Chairman)
Councillors Ann Hartley, Lee Chapman, Professor Rod Thomson, Stephen Chandler,
Dr Helen Herritty, Jane Randall-Smith, Jackie Jeffrey and Dr Julie Davies (substitute for Dr
Caron Morton)

Others present:

Kerrie Allward, Penny Bason, Gerald Dakin, Ruth Houghton, David Sandbach, Madge
Shinerton and Sam Tilley.

49 Apologies for Absence and Substitutes

49.1 Apologies for absence were received from Karen Bradshaw, Dr Caron Morton, Dr
Bill Gowans, Paul Tulley and Graham Urwin.

49.2 Dr Julie Davies substituted for Dr Caron Morton.

50 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting
on any matter in which they had a Disclosable Pecuniary Interest and should leave
the room prior to the commencement of the debate.

51 Public Questions

51.1 A public question was received from David Sandbach as follows;

“Will the opening of an Urgent Care Centre at RSH help in achieving targets set out
by the Government under the Better Care Fund and is the investment in this
initiative part of the Better Care Fund plan?” Dr Julie Davies answered that
decisions made for the BCF would work to reduce emergency admissions and
decisions were yet to be taken about the Urgent Care Centre

51.2 Mr Sandbach then asked a supplementary question seeking clarification about whether the Urgent Care Centre would be the same as the Walk-in Centre, Monkmoor, which was being re-located to the RSH. Dr Davies confirmed that this would be clarified in papers soon to be released and discussed at an Extraordinary meeting of the Shropshire CCG on 24 September 2014.

52 **Better Care Fund: Shropshire Submission (to include the Section 256 Agreement)**

52.1 The Board considered a report entitled Final Draft Better Care Fund Shropshire (copy attached to the signed minutes) and Kerrie Allward, Better Care Fund Manager also gave a PowerPoint presentation on the Better Care Fund, covering the following main headings and answering member's questions as she went along;

- Vision for Health and Social Care Services.
- Case for Change: Driver/Our Local Drivers.
- Plan of Action: Four Strategic Themes/Eleven Transformation Schemes.
- The Better Care Fund Plan on a Page.
- Plan of Action.
- Better Care Fund Governance Structure: Service Transformation Group/Finance Contracts and Performance Group.
- BCF Scheme Overview (to be re-produced as a dashboard).
- Risk and Contingency.
- Alignment.
- Local Health & Social care Economy Alignment.
- National Conditions: Protecting Social Care Services/7 day Services to Support Discharge/Data Sharing/Joint Assessment and Accountable Lead.
- Engagement.
- Finance and Performance Template
- Residential Admissions Target.
- Reablement Target.
- Delayed Transfers of Care Target.
- Finance and Performance Template – two local measures to be agreed.

52.2 A handout entitled 'Better Care Fund Descriptions' was also circulated at the meeting, giving full descriptions of the schemes that could be found in Annex 1 of the Better Care Fund planning template.

52.3 The following points were raised: It was highlighted that on the Better Care Fund - Plan on a Page v11, the End of Life Support needed to be formatted again so that it was clear which column it was in.

52.4 In response to a question about how often the Better Care Fund Finance, Contracts & Performance Group would report to the Health and Wellbeing Board, it was confirmed that it was anticipated this would be on a quarterly basis.

- 52.5 It was noted that the referencing of each scheme needed to be consistent throughout the document. (Terms of Reference for each sub-group are attached to the Plan).
- 52.6 Members welcomed the production of the BCF Scheme Overview in future as a dashboard, which they felt would be easier to read and understand.
- 52.7 It was agreed in principle that stronger wording was required regarding Risk Sharing and Contingencies; the bullet point stating; 'Financial risks shared on basis of relative contributions' particularly needed strengthening and to be made more explicit.
- 52.8 With regard to implications for the Care Act, feedback from a regional meeting in Birmingham the previous day was to 'not overcomplicate things'. Therefore the Board were happy to keep the £758,000 figure as Care Act implementation costs supported through the BCF and not put any more detail in at this stage.
- 52.9 With regard to 7 Day Services to Support Discharge, members welcomed that this would include output from the cross-economy workshop, showing what was available across the county. It was also agreed that more information was required from SaTH.
- 52.10 In response to a question about the public accessing their patient records at home, it was noted that Dr Steve James was leading on this if a detailed response was required.
- 52.11 Regarding National Conditions Joint Assessment & Accountable Lead, it was agreed to establish the principle of this and not get too detailed. At page 72 d) i) and iii) it was agreed that a better response was required in here.
- 52.12 With regard to Engagement, the VCSA requested more detail be provided and examples given of joint working and engagement with the VCSA.
- 52.13 The Residential Admissions targets were approved. The Reablement target, which brought us in line with others was also agreed. It was noted there were plans to capture this target more robustly in future and Kerrie Allward agreed to look at possibly including this in the Risk Section too. The Delayed Transfers of Care Target was also agreed.
- 52.14 Two local measures were agreed in respect of the Finance and Performance Template. These were as follows;
- Patient/Service User Experience metric
Mental Health Crisis Care Out of Hours Contact – Baseline 5/10 (CQC Mental Health Survey). It was also agreed that the Finance and Performance Group would set the target.
- Dementia Measure
Number of people admitted to Redwoods with a diagnosis of Dementia – Baseline percentage already set.

52.15 The Chair summarised the following main points that had arisen during the discussion;

- More information was required from SaTH regarding 7 Day Services to Support Discharge.
- High Risk Populations required more detail.
- The format of the plan was to be simplified.
- The front page of the Plan to detail areas that had been updated between this draft version and the final version.

RESOLVED: That subject to the foregoing

- 1) The input from all of our partner organisations including statutory and non-statutory provider organisations, the Voluntary and Community Sector, and the independent sector in the development of this plan be noted and acknowledged. It was also noted that our partners had demonstrated an on-going commitment to work together to deliver better outcomes for the people of Shropshire. Furthermore the Board endorsed the appointment of Kerrie Allward as Better Care Fund Manager to drive this forward and Kerrie's and her teams excellent work:
- 2) That further to some stronger re-wording in some areas the Draft Risk Sharing Agreement be approved as the platform for the swift development of the Final Risk Sharing Agreement:
- 3) That the two outstanding metrics for the BCF a) locally developed measure and b) the patient/ service user experience metric be approved as a) Mental Health Crisis Care Out of Hours Contact – Baseline 5/10 (CQC Mental Health Survey), with the Finance and Performance Group setting the target and b) Number of people admitted to Redwoods with a diagnosis of Dementia – Baseline percentage already set:
- 4) That following discussions, the Draft Better Care Fund Plan (attached) be approved with the aforementioned amendments:
- 5) That delegated authority be given to the Health and Wellbeing Board Chair to approve the Final Better Care Fund Plan during the week of Monday 15th September 2014 to comply with the national deadline (19th September 2014):
- 6) That the Health and Wellbeing Board agree that the Section 256 Agreement between Shropshire Council and NHS England be ratified and signed.

Signed (Chairman)

Date:



Shropshire Clinical Commissioning Group



**Health and Wellbeing Board
10 October 2014**

HEALTH SCRUTINY UPDATE

Cllr Gerald Dakin, Chair of Health and Adult Social Care Scrutiny Committee

Email: gerald.dakin@shropshire.gov.uk

1. Summary

The purpose of this report is to appraise the Health and Wellbeing Board of some of the recent activity of the Health and Adult Social Care Scrutiny Committee and the Joint Health Overview and Scrutiny Committee.

2. Recommendations

This report is for information only.

REPORT

3. Health and Adult Social Care Scrutiny Committee

Care Act – Care and Support Reforms 2015 and 2016

The Committee carries out regular appraisals on the implications of the Care Act for the citizens of Shropshire and the degree of preparedness for implementation.

Most recently it has looked at impacts related to changes around Safeguarding, Deferred Payments, Carers, Social Care in Prisons and Funding Reforms.

Adult Social Care Transformation

The Committee has been briefed and will continue to monitor changes to Adult Social Care Transformation. Several Members of the Committee volunteered to work with Portfolio Holders and officers from the Performance Team in their development of new Performance Indicators

Autism

The Committee looked at the findings of a self-assessment of Shropshire's developments against the National Strategy for Autism. The Committee has been reassured that a diagnostic pathway is now in place and funded by the Clinical Commissioning Group. The Committee also explored issues relating to the conclusion of the Independent Living Fund, availability of follow up advice after initial signposting, and it has requested future performance information on this area.

Adult Safeguarding

The Committee scrutinised the Annual Safeguarding report as part of its efforts to assure itself that all necessary action is being taken by Shropshire Council to keep people safe. The Committee identified issues around communication, particularly with regard to letting people know how to report abuse, and also the feedback provided to a person who had made a report of abuse, so that they could be satisfied that the matter had been looked into. The Director of Adult Social Care agreed to look further at those issues.

The Committee agreed to monitor the implications for the Social Care budget of a change in the interpretation of the law related to the *Mental Capacity Act and Deprivation of Liberty Safeguards*. The change means that the Council will have responsibility for a large number of assessments the costs of which would be significant.

4. Shropshire and Telford and Wrekin Joint Health and Overview Scrutiny Committee

The Committee has been receiving regular reports from NHS colleagues on plans for the Future fit programme and the model of care proposed for Shropshire and Telford and Wrekin. The Chairs are concerned that all sections of the community are provided with the opportunity to give their views at appropriate stages and that publicity will allow this to happen. Both Chairmen meet regularly with NHS representatives to air concerns as they arise.

The Committee met formally on 29 September 2014 to consider a Review of the Modernisation of Mental Health Services, conducted by the two CCGs and South Staffordshire and Shropshire Health Care Trust. Whilst the Committee agreed that 'tremendous steps forward had been made' it still had a number of areas of concern. The Committee will be writing to the Trust and CCGs setting out the concerns raised which include:

- the degree of engagement and dialogue between the Trust, CCGs, Local Authorities, Volunteers and Community Groups
- as yet unidentified reasons for differential bed occupancy rates between Shropshire and Telford and Wrekin,
- differential use of Psychiatric Intensive Care between Shropshire and Telford and Wrekin
- Number of out of county placements

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Committee Papers for Health and Adult Social Care Scrutiny Committee and Joint Health Overview and Scrutiny Committee available from:

http://shropshire.gov.uk/committee-services/mgListCommittees.aspx?bcr=1

Cabinet Member (Portfolio Holder)
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Karen Calder, Lee Chapman

Local Member

All

Appendices

None
